



# CHRISTIAN ACADEMY

*A Mind for Truth and a Heart for God*

## TEACHER'S EMPLOYMENT APPLICATION

Each question should be answered as completely as possible. All information will be held in confidence.

Date: \_\_\_\_\_ Grade Preference: \_\_\_\_\_ Subject Preference: \_\_\_\_\_

### A. PERSONAL

1. Full Name: \_\_\_\_\_ Contact No(s): \_\_\_\_\_  
Last First Middle

2. Address: \_\_\_\_\_

### B. HONORS AND CREDENTIALS

1. What valid teaching credentials do you have? \_\_\_\_\_  
\_\_\_\_\_

2. Academic and Athletic Honors, Extra-Curricular Activities, Travel and Office(s) Held: \_\_\_\_\_  
\_\_\_\_\_

3. Academic Preparation (Attach a transcript of grades and subjects).

### C. EDUCATION

NAME & LOCATION OF SCHOOL	DATES	DIPLOMA	DEGREE	MAJOR AND MINOR
High	From	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	To			
Business or Trade	From	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	To			
College	From	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	To			
Graduate	From	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	To			
U.S. Military Training	From	<input type="checkbox"/> Yes <input type="checkbox"/> No	Description of Training	
	To			

Other Training	From	Language	Speak	Read	Write
	To				

D. UNIT EVALUATION OF CHRISTIAN EDUCATION

STUDY	NO. OF CREDITS	MAJORS	MINORS
Education			
Christian Education			
Bible			
Graduate Work			

Have you ever left a teaching job at any time other than the end of the year? If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

E. WORK EXPERIENCE (Other Than Education)

NAME OF COMPANY & SUPERVISOR	ADDRESS	POSITION	MO /YR		REASON FOR LEAVING
			FROM	TO	

F. TEACHING EXPERIENCE

NAME OF COMPANY OR SCHOOL & PRINCIPAL	ADDRESS	SUBJECTS & GRADES	MO /YR		REASON FOR LEAVING
			FROM	TO	

1. List experience with children other than in teaching. \_\_\_\_\_

\_\_\_\_\_

2. List special school activities you are qualified to conduct. \_\_\_\_\_  
\_\_\_\_\_
3. On your grade level, can you teach your own classroom music? \_\_\_\_\_ Do you sing? \_\_\_\_\_  
Do you play a musical instrument? \_\_\_\_\_ If so, which? \_\_\_\_\_
4. Can you teach physical education? \_\_\_\_\_
5. Do you have you any physical or mental condition which might interfere with the duties the job for which you are applying? If so, provide details.  
\_\_\_\_\_

Note: You will not be eliminated from consideration because of a physical or mental condition unless such condition is determined to prevent safe, complete and satisfactory job performance.

G. CHRISTIAN SCHOOL PREPARATION

1. Have you had any courses in Christian Philosophy of Education? \_\_\_\_\_  
When / Where? \_\_\_\_\_  
Briefly describe content. \_\_\_\_\_
2. Would you work on a suggested program on this topic? \_\_\_\_\_

H. CHRISTIAN EDUCATION STATEMENTS (continue on back if required)

1. State briefly your view of Christian Education. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. List special interests – talents and skills conducive to working with children: \_\_\_\_\_  
\_\_\_\_\_
3. List courses, seminars, and workshops not shown in preparation statements: \_\_\_\_\_  
\_\_\_\_\_

I. SPIRITUAL PREPARATION (continue on back if required)

1. How long have you known Christ as your Lord and Savior? \_\_\_\_\_
2. Do you believe the Bible to be the inspired and infallible Word of God, our authority in all matters of faith and conduct? \_\_\_\_\_
3. Describe the Baptism of the Holy Spirit? \_\_\_\_\_  
\_\_\_\_\_
4. Briefly state your personal relationship with God. \_\_\_\_\_  
\_\_\_\_\_

5. If possible, please share your personal testimony of God's work in your life recently. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Church Attendance:  
Denomination \_\_\_\_\_ Church attending \_\_\_\_\_  
Frequency of attendance \_\_\_\_\_ Member? Yes \_\_\_\_\_ No \_\_\_\_\_  
Pastor's Name \_\_\_\_\_ Phone \_\_\_\_\_  
List any volunteer or ministry responsibilities you may have in your church \_\_\_\_\_

7. State briefly your attitude toward smoking, drinking, gambling, and immodest dress.  
\_\_\_\_\_  
\_\_\_\_\_

8. In what ways would you teach subject material in a Christian school that would differ from the presentation in a non-Christian school?  
\_\_\_\_\_  
\_\_\_\_\_

9. On what basis would you require obedience from the children with whom you come in contact?  
\_\_\_\_\_  
\_\_\_\_\_

10. State briefly your convictions regarding discipline and student behavior in the classroom. \_\_\_\_\_  
\_\_\_\_\_

11. Why do you wish to teach at Christian Academy? \_\_\_\_\_  
\_\_\_\_\_

12. References: List three references and addresses. Include at least one educator and your pastor. We will send evaluation questionnaires to those listed for further help in placement.

	REFERENCE NAME	ADDRESS	PHONE NO.
Educator			
Pastor			
Other			

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_



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## AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a \_\_\_\_\_ with **Christian Academy**. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release **Christian Academy**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to **Christian Academy**.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

\_\_\_\_\_  
Applicant's Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Social Security Number

Please return the completed application to:

Christian Academy  
3400 Moanalua Road  
Honolulu, HI 96819

(808)836-0233  
(808)836-4415 fax